

**LEMONT FIRE PROTECTION DISTRICT
MINUTES OF DECEMBER 14, 2023
REGULAR MEETING OF THE BOARD OF TRUSTEES**

CALL TO ORDER: Trustee Joseph Falese called the regular meeting of the Board of Trustees of the Lemont Fire Protection District to order on October 19, 2023, at 6:00 PM. The meeting was conducted at 15900 New Avenue, Lemont, IL.

Trustee Falese led the Pledge of Allegiance.

ROLL CALL: On call of roll Trustees Joe Falese, Raymond Negrete, Dan Tholotowsky, Linda Bernacchi and Michael Smollen.

OTHERS PRESENT: Fire Chief Dan Tasso, Deputy Chief Matt Peksa, Deputy Chief John Truffa, Attorney Steve Dinolfo, and Recording Secretary Lisa Gabor.

APPROVAL OF AGENDA: A motion was made by Trustee Smollen to approve the amended agenda, seconded by Trustee Tholotowsky. Roll Call: Trustee Falese, yes. Trustee Negrete, yes. Trustee Bernacchi, yes. Trustee Tholotowsky, yes. Trustee Smollen, yes. Motion carried.

PUBLIC COMMENTS: Vicki Cobbett presented to Chief Tasso and the District a plaque from the DuPage County Marine Corp Leage, in appreciation for support in the 2023 Toys for Tots Campaign.

SWEARING IN CEREMONY: Trustee Falese administered the oath of office of Firefighter/Paramedic to Joseph Gordon, Greg Ingram, and Sabdiel Romo-Martinez. Congratulations were given by all.

APPROVAL OF MINUTES: A motion was made by Trustee Bernacchi to approve the November 9, 2023, regular meeting minutes, November 9, 2023, closed meeting minutes, November 9, 2023, special meeting minutes, seconded by Trustee Negrete. Roll Call: Trustee Falese, yes. Trustee Negrete, yes. Trustee Bernacchi, yes. Trustee Tholotowsky, yes. Trustee Smollen, yes. Motion carried.

TREASURER'S REPORT: Trustee Negrete read the bill list totaling \$1,225,356.34. Trustee Smollen made a motion to approve the Treasurer's report, as presented, seconded by Trustee Bernacchi. Roll Call: Trustee Falese, yes. Trustee Negrete, yes. Trustee Bernacchi, yes. Trustee Tholotowsky, yes. Trustee Smollen, yes. Motion carried.

COMMUNICATIONS FROM THE BOARD: Trustee Falese thanked everyone involved in Miracle on Main St. It was a special evening for all the kids. He wishes everyone Happy Holidays to all for their loyal and dedicated service day in and day out.

Trustee Tholotowsky congratulated our three new firefighters and wishes them a long and safe career. Keep the wreath red. Water your live Christmas trees daily and keep away from heat sources.

Trustee Linda Bernacchi and Commissioner John Bernacchi's 34th wedding anniversary is today.

ATTORNEY REPORT: Attorney Dinolfo had nothing to report.

CHIEF'S REPORT: Deputy chief Peksa updated the Board that the payroll integration with the new company is going well. The ladder truck has passed its inspection. We went on 343 calls in November, and we are headed for the busiest year ever. He would like to remember Dan Capuano

on his 8th LODD anniversary, 12-14-15. He worked for Lemont Fire District from 1997 to 2001 when he moved to the Chicago Fire Department.

Deputy Chief Truffa updated the Board about our transition to Government Accounting, our new accounting firm. It is going very well, and we have started training on QuickBooks. The annual fire inspections are 98% complete and will be completed by the end of the year. The Village of Lemont has adopted 2021 Codes and will be effective on 1/1/24. Some of our personnel along with Finnley Forever Foundation and Lights & Ladder Brigade, decorated the house of one of our Fire Buddies with Christmas lights. We will be collecting toys for the Toy Express Children's Charity until 1-4-24. We have been very active in the community this holiday season serving lunch at the Senior Luncheon and participating in the Toy drive.

Fire Chief Tasso would like to recognize Battalion Chief Bettenhausen, Lt Fischer, Lt Palcu, FF Kingman, and FF Armor on their work anniversaries this month. Our first Facilitating Team meeting will be on 1-9-24. At this time, we have 21 people interested in joining the team and hopefully we will have a few more sign up. Chief Tasso requested direction from the Board to secure 2023 pricing before the 2024 price increase, for a new ambulance. The Board was all in favor of the Chief securing the 2023 cost of a new ambulance. Chief Tasso requested direction from the Board to purchase new decontamination solutions for the HazMat vehicle, before the end of the year, to prevent unnecessary cost increase. The Board was all in favor of the Chief purchasing new decontamination solutions to prevent incurring unnecessary costs.

OLD BUSINESS:

NEW BUSINESS: A motion was made by Trustee Tholotowsky to ratify the annual renewal of Target Solutions software in the amount of \$7,262.27, seconded by Trustee Smollen. Roll Call: Trustee Falese, yes. Trustee Negrete, yes. Trustee Bernacchi, yes. Trustee Tholotowsky, yes. Trustee Smollen, yes. Motion carried.

A motion was made by Trustee Negrete to ratify the purchase of a computer server by Dell in the amount of \$4,731.54, seconded by Trustee Bernacchi. Roll Call: Trustee Falese, yes. Trustee Negrete, yes. Trustee Bernacchi, yes. Trustee Tholotowsky, yes. Trustee Smollen, yes. Motion carried.

A motion was made by Trustee Negrete to ratify the purchase of a subscription with Intuit for QuickBooks in the amount of \$3,135.00, seconded by Trustee Bernacchi. Roll Call: Trustee Falese, yes. Trustee Negrete, yes. Trustee Bernacchi, yes. Trustee Tholotowsky, yes. Trustee Smollen, yes. Motion carried.

A motion was made by Trustee Tholotowsky to approve the engagement letter for audit services for FY 2023, 2024, & 2025 with Lauterbach & Amen in the amount of \$16,000.00, seconded by Trustee Bernacchi. Roll Call: Trustee Falese, yes. Trustee Negrete, yes. Trustee Bernacchi, yes. Trustee Tholotowsky, yes. Trustee Smollen, yes. Motion carried.

A motion was made by Trustee Negrete to approve the Health Insurance open enrollment renewal choices as presented for FY 2024, seconded by Trustee Tholotowsky. Roll Call: Trustee Falese, yes. Trustee Negrete, yes. Trustee Bernacchi, yes. Trustee Tholotowsky, yes. Trustee Smollen, yes. Motion carried.

A motion was made by Trustee Negrete to approve the statement of work with Creative Entourage, a community engagement program, in the amount of \$63,500.00, and to be signed by Chief Tasso, pending review and approval by council, seconded by Trustee Tholotowsky. Roll Call: Trustee Falese, yes. Trustee Negrete, yes. Trustee Bernacchi, yes. Trustee Tholotowsky, yes. Trustee Smollen, yes. Motion carried.

A motion was made by Trustee Negrete to approve the Community Engagement Charge Statement, which will serve as the mission statement for the Facilitating Team, seconded by Trustee Bernacchi. Roll Call: Trustee Falese, yes. Trustee Negrete, yes. Trustee Bernacchi, yes. Trustee Tholotowsky, yes. Trustee Smollen, no. Motion carried.

A motion was made by Trustee Negrete to approve the revised agreement with Governmental Accounting Inc. for accounting services for FY 2024, in the amount of \$2,750.00 per month, seconded by Trustee Bernacchi. Roll Call: Trustee Falese, yes. Trustee Negrete, yes. Trustee Bernacchi, yes. Trustee Tholotowsky, yes. Trustee Smollen, yes. Motion carried.

ADJOURNMENT: The meeting adjourned at 6:58 PM on a motion made by Trustee Tholotowsky, seconded by Trustee Bernacchi. Roll Call: Trustee Falese, yes. Trustee Negrete, yes. Trustee Bernacchi, yes. Trustee Tholotowsky, yes. Trustee Smollen, yes. Motion carried.

Approved as is / amended by the Board of Trustees on the _____ day of _____, 2024.

Joseph Falese, President

ATTEST:

Linda Bernacchi, Secretary