

**LEMONT FIRE PROTECTION DISTRICT
MINUTES OF MARCH 18, 2021
REGULAR MEETING OF THE BOARD OF TRUSTEES**

CALL TO ORDER: Trustee Victoria Cobbett called the regular meeting of the Board of Trustees of the Lemont Fire Protection District to order on March 18, 2021, at 6:01 PM. The meeting was conducted at 15900 New Avenue, Lemont, IL.

Trustee Cobbett led the Pledge of Allegiance.

ROLL CALL: On call of roll Trustees Victoria Cobbett, Glenn Bergmark (via Zoom), Michael Kasperski and Dan Tholotowsky. Trustee Tasso was absent.

OTHERS PRESENT: Fire Chief Frank Jareczek, Deputy Chief Matt Peksa, Deputy Chief John Truffa, Attorney Joe Miller and Recording Secretary Carla Clark.

APPROVAL OF AGENDA: A motion was made by Trustee Kasperski to approve the agenda, seconded by Trustee Tholotowsky. Roll Call: Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Tholotowsky, yes. Trustee Kasperski, yes. Motion carried. Absent from the vote; Trustee Tasso.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: A motion was made by Trustee Tholotowsky to approve the February 18, 2021, regular meeting minutes, seconded by Trustee Kasperski. Roll Call: Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Tholotowsky, yes. Trustee Kasperski, yes. Motion carried. Absent from the vote; Trustee Tasso.

TREASURER'S REPORT: Trustee Tholotowsky read the bill listing totaling \$746,112.43. Trustee Tholotowsky made a motion to approve the Treasurer's report, as presented, seconded by Trustee Kasperski. Roll Call: Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Tholotowsky, yes. Trustee Kasperski, yes. Motion carried. Absent from the vote; Trustee Tasso.

COMMUNICATIONS FROM THE BOARD: Trustee Tholotowsky stated he attended the service award luncheons along with Trustee Cobbett, Commissioner's Negrete, Falese and Bernacchi. He thanked the Administration for putting those together for the employees. Trustee Kasperski thanked everyone for their support during his mother's wake/funeral.

SPECIAL PRESENTATION: Randy Reeder presented the Community Risk Assessment/Standards of Cover for the District. He reviewed the District at a glance, District overview, demographics, developed coverage and density, transportation network, topography, climate, water supply, schools, crime rates, apparatus details and staffing levels for all stations, services provided, special operations, all hazard risk assessment, rescue risk, risk and response, service demands and performance, benchmarks, baseline times all incidents, plan for maintaining and improving response capabilities and key findings and recommendations.

ATTORNEY REPORT: Attorney Miller stated there are bills waiting to be amended, making electronic meetings permanent in the open meetings act. He also stated there are some amendments with regards to closed session as well.

CHIEF'S REPORT: Deputy Chief Truffa stated we are installing new Comcast phones at all stations beginning March 25th. He stated we will be participating in a vaccination pod located in Orland Park on March 31st to administer shots to 1B eligible individuals. This will be the first shot, the second is scheduled for April 21st. Our new Facilities/Manager Terrence Stark started on March 8th and seems to be getting along good on the job.

Deputy Chief Peksa updated the Board on apparatus, training and the various meetings he attended since last meeting. He stated we responded to 272 calls in February which is a decrease of 9.33% over February, 2020. He stated we have put together a committee and have begun the process on specifications for a new Tender. He congratulated Red Shift on keeping the garage fire on March 2nd contained to the garage.

Chief Jareczek updated the Board on the current state of the District during Covid-19 pandemic. He updated the Trustees on our new Cordico wellness app, stating the committee has been using the app in the draft mode and working on getting it ready to be released to our employees. He stated we are now part of the ring neighborhood application, where we can push out important safety information and pertinent breaking news to our residents.

OLD BUSINESS: None

NEW BUSINESS: Trustee Kasperski stated at the request of fellow Board members he has provided all the documentation they requested regarding the Firemen's Association. A discussion was held. Trustee Cobbett thanked Trustee Kasperski and members of the Firemen's Association for what they do. Trustee Tholotowsky also thanked them and requested that the Association possibly submit an annual report to the Board every year. Trustee Cobbett requested this item be added to our April board meeting in case Trustee Tasso has any comments.

A motion was made by Trustee Bergmark to approve the EMS Coordinator job description, as presented, seconded by Trustee Kasperski. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Motion carried. Absent from the vote; Trustee Tasso.

A motion was made by Trustee Kasperski to approve station cable upgrades for voice over IP by Chicago Power Communication at a cost of \$8,768.88, seconded by Trustee Tholotowsky. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Motion carried. Absent from the vote; Trustee Tasso.

A motion was made by Trustee Kasperski to approve a three year agreement with Comcast Business to provide voice IP services at a monthly cost of \$774.85 and an activation/installation fee of \$1,274.20, seconded by Trustee Tholotowsky. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Motion carried. Absent from the vote; Trustee Tasso.

A motion was made by Trustee Kasperski to adopt Lexipol policy #1039, Funerals, as a LFPD policy, seconded by Trustee Tholotowsky. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Motion carried. Absent from the vote; Trustee Tasso.

A motion was made by Trustee Bergmark to amend the following LFPD policies: #903, Communicable Diseases; #1012, Discriminatory Harassment; and #1013, Conduct and Behavior, as presented, seconded by Trustee Kasperski. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Motion carried. Absent from the vote; Trustee Tasso.

A motion was made by Trustee Kasperski to adopt Lexipol policy #329, NFIRS, as a LFPD policy, seconded by Trustee Tholotowsky. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Motion carried. Absent from the vote; Trustee Tasso.

A motion was made by Trustee Kasperski to adopt Resolution 21-01, declaring the 2001 Ford Crown PI 4 door surplus, seconded by Trustee Tholotowsky. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Motion carried. Absent from the vote; Trustee Tasso.

A motion was made by Trustee Kasperski to approve an annual lawn maintenance for all four stations by Straightline Landscaping at a cost of \$14,641.00, seconded by Trustee Tholotowsky. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Motion carried. Absent from the vote; Trustee Tasso.

A motion was made by Trustee Tholotowsky to approve a District personnel photo by JLT Photography at a cost of \$3,500.00, seconded by Trustee Kasperski. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Motion carried. Absent from the vote; Trustee Tasso.

A motion was made by Trustee Kasperski to ratify the hiring of Terrence Stark, Facilities/Equipment Manager at an annual salary of \$60,000.00, effective March 8, 2021, seconded by Trustee Tholotowsky. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Motion carried. Absent from the vote; Trustee Tasso.

CLOSED SESSION: None

PUBLIC COMMENT: None

ADJOURNMENT: The meeting adjourned at 7:30 PM on a motion made by Trustee Kasperski, seconded by Trustee Bergmark. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Motion carried. Absent from the vote; Trustee Tasso.

Approved as is / amended by the Board of Trustees on the _____ day of _____, 2021.

Victoria Cobbett, President

ATTEST:

Glenn Bergmark, Secretary