

**LEMONT FIRE PROTECTION DISTRICT
MINUTES OF DECEMBER 15, 2011
REGULAR MEETING OF THE BOARD OF TRUSTEES**

CALL TO ORDER: Trustee Richard Rimbo called the regular meeting of the Board of Trustees of the Lemont Fire Protection District to order on December 15, 2011 at 5:32 PM. The meeting was conducted at 15900 New Avenue, Lemont, Illinois.

Trustee Richard Rimbo led the Pledge of Allegiance.

ROLL CALL: On call of roll Trustees Richard Rimbo, Victoria Cobbett, Glenn Bergmark, Keith Latz and Michael Kasperski.

OTHERS PRESENT: Chief Carl Churulo, Deputy Chief Jay Nickleski, Attorney Tom Gilbert and Recording Secretary Carla Clark.

APPROVAL OF AGENDA: A motion was made by Trustee Bergmark to approve the agenda, seconded by Trustee Kasperski. Roll Call: Trustee Rimbo, yes. Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

SWEARING IN CEREMONY: Trustee Bergmark administered the oath of office of Lieutenant to Jamie Wilkey and oath of office of Battalion Chief to Matthew Peksa. Congratulations were given by all.

RECESS: At 5:40 PM, Trustee Rimbo called for a 10 minute recess and invited the audience to enjoy the cake and coffee provided. The regular meeting reconvened at 5:53 PM

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: A motion was made by Trustee Cobbett to approve, under consent agenda, the November 17, 2011, special meeting minutes, the November 17, 2011, regular meeting minutes and November 17, 2011 closed session minutes, seconded by Trustee Bergmark. Roll Call: Trustee Rimbo, yes. Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

TREASURER'S REPORT: Trustee Latz read the bill listing totaling \$1,084,453.01. Trustee Latz made a motion to approve the Treasurer's report as presented, seconded by Trustee Cobbett. Roll Call: Trustee Rimbo, yes. Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

At 6:04 PM Santa arrived wishing the Board a Merry Christmas and Happy New Year.

FINANCIAL REPORTS: None

BUDGET TRANSFERS: A motion was made by Trustee Cobbett to approve Budget transfers within the Corporate Fund between various accounts, as presented, in the amount of \$2,000.00 and within the Capital Fund between various accounts, as presented, in the amount of \$5,000.00, seconded by Trustee Latz. Roll Call: Trustee Rimbo, yes. Trustee Bergmark, yes. Trustee Cobbett, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

COMMUNICATIONS FROM THE BOARD: None

CHIEF'S REPORT: Chief Churulo updated the Board on the activities of the District since the last meeting, including Fire Prevention Bureau, outside meetings, apparatus, communications, administrative meetings, drills and community projects attended by personnel.

Deputy Chief Nickleski wanted to know if the Board had any questions on his reports that were given out to them. No questions were asked.

ATTORNEY REPORT: None

OLD BUSINESS: None

NEW BUSINESS: Mr. Kelly King discussed the proposals he has received for the Phase II remodel project. He distributed a bid sheet to the Board listing the amounts he was seeking approval for tonight. A motion was made by Trustee Bergmark to approve the following for the Phase II remodel project: final architect invoice by N. Batistich in the amount of \$1,100.00; interior finishes by MPB Carpentry in the amount of \$38,575.15; electric by Dongarra Electric in the amount of \$32,292.75; HVAC by Karlson in the amount of \$4,500.00; HSH Insulation by Jessy Ramirez in the amount of \$3,570.00; the epoxy flooring in the amount of \$18,207.00; drywall by Pacific Paint and Drywall in the amount of \$30,397.50; a trophy case by Rick Lee in the amount of \$4,660.00; ceramic and floor wax removal in the amount of \$8,400.00; bunkroom lockers in the amount of \$33,977.84; dumpsters by Groot Industries in the amount of \$1,650.00 and ASI Construction Mgmt fee of \$8,423.19; total submitted for tonight's approval is \$185,753.43, seconded by Trustee Cobbett. Roll Call: Trustee Rimbo, yes. Trustee Bergmark, yes. Trustee Cobbett, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

A motion was made by Trustee Kasperski to adopt Ordinance 11-06, Levy Ordinance for 2011 in the amount of \$9,470,546.00, seconded by Trustee Bergmark. Roll Call: Trustee Rimbo, yes. Trustee Bergmark, yes. Trustee Cobbett, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

A motion was made by Trustee Cobbett to adopt Ordinance 11-07, Schedule of regular Board of Trustees meeting for 2012, seconded by Trustee Latz. Roll Call: Trustee Rimbo, yes. Trustee Bergmark, yes. Trustee Cobbett, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

A motion was made by Trustee Kasperski to approve the proposed amendment to Exhibit A of our Agreement with the Illinois State Toll Highway Authority, seconded by Trustee Latz. Roll Call: Trustee Rimbo, yes. Trustee Bergmark, yes. Trustee Cobbett, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

Recording Secretary Clark discussed the changes made to the Board of Trustees Policy Manual. She stated that 95% of the changes are grammar related throughout the entire manual. There were some updates to Chapter 3 job descriptions and slight changes to the Sick Leave, PEHP and Vacation section of Chapter 4. A motion was made by Trustee Kasperski to adopt the policy manual, as presented, effective December 15, 2011, seconded by Trustee Cobbett. Roll Call: Trustee Rimbo, yes. Trustee Bergmark, yes. Trustee Cobbett, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

A motion was made by Trustee Kasperski to adopt Resolution 11-12, Declaring the 2004 SCBA training 45 ft. semi-trailer surplus, seconded by Trustee Cobbett. Roll Call: Trustee Rimbo, yes. Trustee Bergmark, yes. Trustee Cobbett, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

A motion was made by Trustee Cobbett to adopt Resolution 11-13, updated 457(b) plan document in accordance with recent federal tax legislation, seconded by Trustee Kasperski. Roll Call: Trustee Rimbo, yes. Trustee Bergmark, yes. Trustee Cobbett, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

A motion was made by Trustee Bergmark to approve the apparatus ceiling repair at Station 3 by MPB Construction at a cost of \$6,500.00 with the stipulation that the District will follow up with our liability insurance carrier to see if this is an insurance claim, seconded by Trustee Kasperski. Roll Call: Trustee Rimbo, yes. Trustee Bergmark, yes. Trustee Cobbett, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

A motion was made by Trustee Cobbett to approve the engagement letter from Miriani & Associates, Ltd for auditing services of fiscal year 2011, with the following amendment: page (4), paragraph two the date of May 31,

2011 listed shall be changed to May 31, 2012, seconded by Trustee Kasperski. Roll Call: Trustee Rimbo, yes. Trustee Bergmark, yes. Trustee Cobbett, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

EMS Director Al Bengtsson discussed a quote from Foster Coach Sales regarding a possible pre-payment amount on the approved ambulance purchase. EMS Director Bengtsson stated that if we paid 50% (\$80,000.00) upfront, Foster Coach will give us a credit of \$2,860.00. A motion was made by Trustee Kasperski to approve a pre-payment to Foster Coach in the amount of \$80,000.00 with a required performance bond, seconded by Trustee Cobbett. Roll Call: Trustee Rimbo, yes. Trustee Bergmark, yes. Trustee Cobbett, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

CLOSED SESSION: A motion was made by Trustee Kasperski to enter closed session at 6:23 PM to discuss probable or pending litigation, collective negotiations for one or more classes of employees, and the appointment, employment, compensation, performance or dismissal of an employee, seconded by Trustee Latz. Roll Call: Trustee Rimbo, yes. Trustee Bergmark, yes. Trustee Cobbett, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

RETURN TO REGULAR MEETING: The regular meeting reconvened at 7:04 PM on a motion by Trustee Bergmark, seconded by Trustee Kasperski. Roll Call: Trustee Rimbo, yes. Trustee Bergmark, yes. Trustee Cobbett, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

ACTION ON CLOSED SESSION: None

PUBLIC COMMENT: None

ADJOURNMENT: The meeting adjourned at 7:05 PM on a motion made by Trustee Kasperski, seconded by Trustee Bergmark. Roll Call: Trustee Rimbo, yes. Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

Approved as is / amended by the Board of Trustees on the _____ day of _____, 2012.

Richard Rimbo, President

ATTEST:

Victoria Cobbett, Secretary